

**IAHIP**



Irish Association of Humanistic  
and Integrative Psychotherapy

**Pre-Accredited Associate and Certified Associate  
Application and Declaration**

<b>Applicant Name:</b>	First Name .....
	Second Name .....
<b>Mailing Address:</b>	..... ..... .....
<b>E-Mail Address:</b>	.....
<b>Landline Telephone Number</b>	.....
<b>Mobile Number</b>	.....
<b>Date of Application:</b>	.....
<b>*Subscription Enclosed:</b>	<b>€150.00</b>
	<i>*To cover period 1<sup>st</sup> January – 31<sup>st</sup> December</i>
	<i>If applying <u>after 1<sup>st</sup> July</u> please send half-year fee of <u>€75.00</u></i>
	<b><u>All memberships renew on January 1<sup>st</sup> each year.</u></b>

Application for Pre-Accredited Associate or Certified Associate (as appropriate – See extract from Bye Law 4 below for respective criteria) is open to those who declare to the Company the following:-

- I have the intention of becoming a fully accredited member of IAHIP Ltd.
- I am practising as a humanistic and integrative psychotherapist under regular IAHIP-approved supervision, (see extract from Bye Law 11 below).  
Name of Accredited Supervisor .....
- Accrediting Body of Supervisor .....
- I am covered by a policy of insurance for professional indemnity risks and a copy of this schedule of current insurance is attached with this application.
- I have graduated from a psychotherapy training course which meets all the requirements of Phase 1 of psychotherapy training specified by Bye Law 11 as necessary for eventual

accreditation and membership of the Association. (In the case of applicants whose psychotherapy training course began before 1<sup>st</sup> April 2010 the required elements and hours of the course are those that are specified in Bye Law 10.). **I have enclosed a copy of my graduation certificate.**

Name of Training Organisation .....

Name of Course .....

Date of Graduation .....

- I consent to be governed by the Code of Ethics and Practice and be subject to the Complaints Procedure as if an Accredited Member.
- I have provided recommendations from an Accredited Member of IAHIP Ltd and from my current supervisor.
- I understand that in the event of a complaint against Pre-Accredited Associates, IAHIP Ltd will use its discretion whether to implement the Complaints Procedure. In the event of a complaint against Certified Associates, IAHIP Ltd will use its discretion whether to implement the Complaints Procedure

Signed .....

**Please send completed Forms, copy of graduation Certificate, and fee to:  
IAHIP, 40 Northumberland Avenue, Dun Laoghaire, Co Dublin.**

**Section for Signature of Supervisor**

I confirm that I am the supervisor of

APPLICANT'S NAME: .....

and that the supervision I provide conforms with the current requirements of IAHIP (see note (d) on the application form). I recommend the applicant as a Pre-Accredited Associate or Certified Associate with IAHIP.

Name: ..... Accrediting Body: .....

Signed: ..... Date: .....

**Section for Signature of Accredited Member of IAHIP recommending the applicant**

APPLICANT'S NAME .....

I confirm that I am an accredited member of IAHIP and that the person named above is known to me so that to the best of my knowledge the applicant's statements made in the application form are true. I recommend the applicant as a Pre-Accredited Associate or Certified Associate with IAHIP.

Name: .....

Signed: ..... Date: .....

**Please send completed Forms, copy of graduation Certificate, and fee to:  
IAHIP, 40 Northumberland Avenue, Dun Laoghaire, Co Dublin.**

### **Extract from Bye Law 4:**

#### **3. Certified Associates**

- 3.1 Application for acceptance as a Certified Associate is open to those who provide evidence to the Association that they
- (i) have, normally within the previous five years, graduated from a psychotherapy training course which has been formally recognised by the Association as meeting all the training standards set out in Bye Law 6;
  - (ii) have the intention of becoming an accredited member of the Association on meeting the post-course practicum requirements set out in Bye Law 11;
  - (iii) are practising as a humanistic and integrative psychotherapist under regular supervision and are covered by a policy of insurance for professional indemnity risks;
  - (iv) consent to be governed by the IAHIP Codes of Ethics and Practice and to be subject to the Complaints Procedure;
  - (v) provide recommendations from their current supervisor and from an accredited member of IAHIP.
- 3.2 Acceptance of a person as a Certified Associate shall not be construed in any way as pre-empting the eventual decision of the Association regarding their suitability for accreditation.
- 3.3 If the Certified Associate does not apply for accreditation within five years of their completion of their training, their associate status will normally lapse.
- 3.4 Certified Associates shall be awarded the IAHIP Certificate of Professional Training in Humanistic & Integrative Psychotherapy and shall have the following rights:
- ◇ to represent themselves as Certified Associates of the Association
  - ◇ to attend AGMs and EGMs (without voting rights)
  - ◇ to be on a selected mailing list
  - ◇ to receive *Inside Out* Journal
  - ◇ to receive the IAHIP newsletter
  - ◇ to be notified of selected events, seminars, workshops, lectures, etc. being organised by IAHIP
  - ◇ to receive discount on fees for attendance at such events.

#### **4. Pre-Accredited Associates**

- 4.1 Application for acceptance as a Pre-accredited Associate is open to those who
- (i) have grounds to believe that they have graduated, normally within the previous five years, from a psychotherapy training course which meets all the requirements of Phase 1 of psychotherapy training specified by Bye Law 11 (or, where relevant, by Bye Law 10) as necessary for eventual accreditation and membership of the Association;
  - (ii) have the intention of becoming accredited members of IAHIP and of meeting the requirements set out in Bye Law 11 (or, where relevant, Bye Law 10) for those completing the post-course practicum period provided for in those respective Bye Laws of the Association;
  - (iii) are practising as a humanistic and integrative psychotherapist under regular supervision and are covered by a policy of insurance for professional indemnity risks;
  - (iv) consent to be governed by the IAHIP Codes of Ethics and Practice and to be subject to the Complaints Procedure as if they were accredited members. (However, as they are not accredited members whose training and practice has been assessed and approved by the Association, nothing shall oblige the Association to respond to or deal with any complaint against a Pre-accredited Associate);
  - (v) provide recommendations from their current supervisor and from an accredited member of IAHIP.
- 4.2 Acceptance of a person as a Pre-accredited Associate shall not be construed in any way as pre-empting the eventual decision of the Association regarding their suitability for accreditation. Pre-accredited Associates may NOT represent themselves as accredited members of the Association nor use the letters IAHIP as part of their advertising material or stationery. (Any breach of this prohibition shall provide grounds for withdrawal of pre-accredited associate status and for refusal of accreditation and membership of the Association if and when a Pre-accredited Associate applies for accreditation.)
- 4.3 If the Pre-accredited Associate does not apply for accreditation within five years of their completion of their training, associate status will normally lapse.
- 4.4 Pre-accredited Associates shall have the following rights:
- ◇ to attend AGMs and EGMs (without voting rights)
  - ◇ to be on a selected mailing list

- ◇ to receive *Inside Out* Journal
- ◇ to receive the IAHIP newsletter
- ◇ to be notified of selected events, seminars, workshops, lectures, etc. being organised by IAHIP
- ◇ to receive discount on fees for attendance at such events.

### **Extract Bye Law 11**

#### **7.2 Supervision during Psychotherapy Training Phase 2 (Post-Course Practicum, Pre-Accreditation Period)**

During Phase 2 (the post-course practicum, pre-accreditation period), a minimum ratio of one hour of supervision to eight hours of client work is required.

7.2.1 At least one half of the supervision in the Phase 2 post-course practicum period shall be individual supervision.

7.2.2 Where any supervision in the Phase 2 post-course practicum period is in group, the group shall not exceed four supervisees and each supervisee shall have the opportunity to make a meaningful presentation and shall receive one hour of credit for every hour of supervision.

#### **7.3 Acceptable Supervisors**

During both Phases 1 and 2 of psychotherapy training, supervisors, whether individual or group supervisors, must have certain qualifications. In the case of trainees starting client work on or after 1<sup>st</sup> September 2011, and of those beginning their post-course practicum (pre-accreditation) period on or after that date, supervisors must be either:

(a) IAHIP accredited supervisors

or

(b) psychotherapists from equivalent professional organisations who are accredited or have formal recognition as supervisors by their own professional organisation and who pursue their own practice from a shared humanistic and integrative perspective *or* are sufficiently familiar with and sympathetic towards humanistic and integrative psychotherapy to be able to provide supervision in a way that is congruent with the supervisee's orientation as a humanistic and integrative psychotherapist.<sup>1</sup>

7.3.1 In the case of trainees who started supervised client work before 1<sup>st</sup> September 2011, and also in the case of those who had completed Part 1 of their training and begun their post-course practicum (pre-accreditation) period before 1<sup>st</sup> September 2011, supervisors must either be accredited or formally recognised supervisors as referred to above in clause 7.3, or supervisors who have been accredited members of the Association for at least five years and who also have a minimum of two years experience of giving supervision and have undergone, or are undergoing, qualifying training in preparation for accreditation by IAHIP as supervisors. (If however trainees or pre-accreditation therapists change to a new supervisor after 1<sup>st</sup> September 2011, it must be to an accredited or formally recognised supervisor as referred to above in clause 7.3)

7.3.2 During the Phase 2 post-course practicum (pre-accreditation) period, until they have completed in aggregate **300** hours of supervised clinical practice during Phases 1 and 2 of psychotherapy training, supervisees are free, subject to sub-clause 7.3 above, to be supervised by a supervisor who had been their training supervisor during Phase 1 or who had had a significant role in their Phase 1 training. Thereafter during the post-course practicum (pre-accreditation period) supervisees should **not** be supervised by their training supervisor or by a supervisor who had a significant role in their training. At that juncture, a period of three months shall be allowed to enable the graduate supervisee seek out a new supervisor.