

BYE-LAW 4

ASSOCIATE ¹AND OTHER AFFILIATE CATEGORIES

1. Pursuant to Article 5(h) of the Company's Memorandum & Articles of Association, the Governing Body has established the following five categories of ²association or affiliation with the Company.
2. The five categories shall be known as:
 - a) Certified Associates
 - b) Pre-Accredited Associates
 - c) Student Associates
 - d) ³Friends
 - e) Affiliate Organisations
3. **Certified Associates**
 - 3.1 Application for acceptance as a Certified Associate is open to those who provide evidence to the Association that they
 - (i) have, normally within the previous five years, graduated from a psychotherapy training course which has been formally recognised by the Association as meeting all the training standards set out in Bye Law 6;
 - (ii) have the intention of becoming an accredited member of the Association on meeting the post-course practicum requirements set out in Bye Law 11;
 - (iii) are practising as a humanistic and integrative psychotherapist under regular supervision and are covered by a policy of insurance for professional indemnity risks;
 - (iv) consent to be governed by the IAHIP Codes of Ethics and Practice and to be subject to the Complaints Procedure;
 - (v) provide recommendations from their current supervisor and from an accredited member of IAHIP.
 - 3.2 Acceptance of a person as a Certified Associate shall not be construed in any way as pre-empting the eventual decision of the Association regarding their suitability for accreditation.
 - 3.3 If the Certified Associate does not apply for accreditation within five years of their completion of their training, their associate status will normally lapse.
 - 3.4 Certified Associates shall be awarded the IAHIP Certificate of Professional Training in Humanistic & Integrative Psychotherapy and shall have the following rights:
 - ◇ to represent themselves as Certified Associates of the Association
 - ◇ to attend AGMs and EGMs (without voting rights)
 - ◇ to be on a selected mailing list
 - ◇ to receive *Inside Out* Journal
 - ◇ to receive the IAHIP newsletter

¹ AGM 2016

² AGM 2016

³ AGM 2016 Amended from Affiliate to Friend

- ◇ to be notified of selected events, seminars, workshops, lectures, etc. being organised by IAHIP
- ◇ to receive discount on fees for attendance at such events.

4. Pre-Accredited Associates

- 4.1 Application for acceptance as a Pre-accredited Associate is open to those who
- (i) have grounds to believe that they have graduated, normally within the previous five years, from a psychotherapy training course which meets all the requirements of Phase 1 of psychotherapy training specified by Bye Law 11 (or, where relevant, by Bye Law 10) as necessary for eventual accreditation and membership of the Association;
 - (ii) have the intention of becoming accredited members of IAHIP and of meeting the requirements set out in Bye Law 11 (or, where relevant, Bye Law 10) for those completing the post-course practicum period provided for in those respective Bye Laws of the Association;
 - (iii) are practising as a humanistic and integrative psychotherapist under regular supervision and are covered by a policy of insurance for professional indemnity risks;
 - (iv) consent to be governed by the IAHIP Codes of Ethics and Practice and to be subject to the Complaints Procedure as if they were accredited members. (However, as they are not accredited members whose training and practice has been assessed and approved by the Association, nothing shall oblige the Association to respond to or deal with any complaint against a Pre-accredited Associate);
 - (v) provide recommendations from their current supervisor and from an accredited member of IAHIP.
- 4.2 Acceptance of a person as a Pre-accredited Associate shall not be construed in any way as pre-empting the eventual decision of the Association regarding their suitability for accreditation. Pre-accredited Associates may NOT represent themselves as accredited members of the Association nor use the letters IAHIP as part of their advertising material or stationery. (Any breach of this prohibition shall provide grounds for withdrawal of pre-accredited associate status and for refusal of accreditation and membership of the Association if and when a Pre-accredited Associate applies for accreditation.)
- 4.3 If the Pre-accredited Associate does not apply for accreditation within five years of their completion of their training, associate status will normally lapse.
- 4.4 Pre-accredited Associates shall have the following rights:
- ◇ to attend AGMs and EGMs (without voting rights)
 - ◇ to be on a selected mailing list
 - ◇ to receive *Inside Out* Journal
 - ◇ to receive the IAHIP newsletter
 - ◇ to be notified of selected events, seminars, workshops, lectures, etc. being organised by IAHIP
 - ◇ to receive discount on fees for attendance at such events.

5. Student Associates

- 5.1 Application for the category of Student Associate is open to students who have grounds to believe that they
- (i) are pursuing a training course in psychotherapy that meets all the requirements of Phase 1 of psychotherapy training specified by Bye Law 11 as necessary for eventual accreditation and membership of the Association. (If the psychotherapy training course that an applicant is pursuing is not one that has achieved IAHIP recognition, an applicant may be asked to provide evidence to the Membership Secretary that the course he/she has completed meets this condition.)
 - (ii) supply a letter of confirmation of student status from their training programme
 - (iii) agree to conduct their client practice as a student psychotherapist in accordance with the IAHIP Codes of Ethics and Practice for Psychotherapists. (However, as the Association disclaims any responsibility for either the client practice of students in psychotherapy training or the supervision thereof, nothing shall oblige the Association to respond to or deal with any complaint made against a Student Associate).
- 5.2 Acceptance of a person as a Student Associate shall not be construed in any way as pre-empting the eventual decision of the Association regarding their suitability for accreditation. Student Associates may NOT represent themselves as accredited members of the Association nor use the letters IAHIP as part of their advertising material or stationery. (Any breach of this prohibition shall provide grounds for withdrawal of student associate status and for refusal of membership of the Association if and when that person applies in due course for accreditation.)
- 5.3 Student associate status shall cease when the student is no longer, for whatever reason, pursuing a training course in psychotherapy such as described in clause 5.1(i) above.
- 5.4 Student Associates shall have the following rights:
- ◇ to attend AGMs and EGMs (without voting rights)
 - ◇ to be on a selected mailing list
 - ◇ to receive *Inside Out* Journal
 - ◇ to receive the IAHIP newsletter
 - ◇ to be notified of selected events, seminars, workshops, lectures, etc. being organised by IAHIP
 - ◇ to receive discount on fees for attendance at such events.
 - ◇ ⁴to place on the IAHIP website one classified advertisement *free of charge* related to research projects they may be engaged in as part of their psychotherapy training, subject to such conditions as may be set down by the Governing Body and subject also to agreeing to list IAHIP in the acknowledgements on completion of such projects and to supply IAHIP with an abstract of the completed project. Without any obligation to do so, IAHIP may be willing to publish submitted abstracts in a special section of its website.

⁴ Amended 19th October 2014 Governing Body Meeting

6. ⁵Friends

- 6.1 Application for the category Friend is intended for those persons who are interested in the field of psychotherapy and who are working in a related field, or for practising psychotherapists who are members of another association. In addition they must be recommended for this category by one accredited member of IAHIP.
- 6.2 Acceptance of a person as a Friend shall not be construed in any way as pre-empting any eventual decision of the Governing Body regarding their suitability for accreditation.
- 6.3 Friends may NOT represent themselves as Accredited Members of IAHIP nor use the letters IAHIP as part of their advertising material or stationery.
- 6.4 Friends shall have the following rights:
 - ◇ They will be on a selected mailing list.
 - ◇ They will receive the *Inside Out* Journal.
 - ◇ They will receive the IAHIP Newsletter.
 - ◇ They will be notified of selected events, seminars, workshops, lectures, etc. being organised by IAHIP.
 - ◇ They will receive discount on fees for attendance at such events.

7. Affiliate Organisations

- 7.1 Application for the category of affiliate organisation is open to appropriate Associations, Agencies, Training Organisations, Psychotherapy centres and Professional Bodies in related fields, both statutory and voluntary. Such Organisations are required to endorse the aspirations contained within the Code of Ethics and Practice of IAHIP.
- 7.2 Individual members of an affiliate organisation may NOT represent themselves as accredited members of IAHIP nor use the letters IAHIP as part of their advertising material or stationery.
- 7.3 Affiliate organisations shall have the following rights:
 - ◇ One representative of an affiliate organisation subscriber may attend AGMs and EGMs without voting rights.
 - ◇ Affiliate Organisation subscribers will be on a selected mailing list.
 - ◇ They will receive the *Inside Out* Journal.
 - ◇ They will receive the IAHIP Newsletter.
 - ◇ They will be notified of selected events, seminars, workshops, lectures, etc. being organised by IAHIP.
 - ◇ They will receive discount on fees for attendance at such events.

8. Fees

Fees for these categories shall be fixed from time to time by IAHIP and shall be payable on 1st January each year.

⁵ Section 6 amended AGM 2016 re Friend category